

Carroll District Cub Scout Day Camp 2012

Pack Tally Sheet – Instructions & Information

Dates: June 25-29, 2012– Westminster Ag Center
July 9-13, 2012 – Westminster Ag Center

Times: 8:30 a.m. – 4:00 p.m. Monday – Friday
(There will be 5 full days of camp this year.)

Setup: Sunday, June 24, 2012 at 1:00 p.m.
Sunday, July 8, 2012 at 1:00 p.m.

Family Program: Wednesday Evening 5:30 – 7:00
Rain Date is Thursday Evening

Deadlines: February 14th – On Time Registration Deadline (Round Table)
March 13th – Late Registration Deadline with **\$10** Late Fee (Round Table)

1. Registration Deadlines: Submit all registrations by the deadlines above. Only newly registered Scouts (all ranks) and Scouts transferring into Carroll District will be allowed to register after the late registration deadline.
2. Winter Weather Registration Delay: Registration deadlines cannot be extended this year. If inclement weather prevents us from accepting registrations as planned, arrangements will be made to accept them as soon as weather permits. PLEASE plan to have everything ready to hand to the registrar on time.
3. Forms: The following forms are required for all Day Camp participants:
 - a. Registration: Instructions are on the back/second page of each form. Verify that each registrant 1) marks ONE session to attend, 2) marks only ONE shirt size, and 3) selected the correct discount.
 - b. Medical: Every Day Camp participant MUST submit parts A and B of a medical form. Do NOT substitute other forms. A physical exam by a doctor is NOT required.
 - c. Insurance Card: The medical form asks for a COPY of a medical insurance card. Parents who do not have insurance or prefer not to provide insurance information should write “No Insurance” on the top of the medical form. This will prevent the registrar from calling them unnecessarily.
 - d. Youth Protection Training: ALL adult volunteers, including parents not registered with BSA, must submit a Youth Protection training certificate having an expiration date after the end of Day Camp. BSA regulations mandate that adults without Youth Protection certificates may not participate at Day Camp. Youth Protection Training is available online at: <http://www.myScouting.org> . It is not necessary to be a registered BSA volunteer to take this training.
4. Discounts: Parents who volunteer at Day Camp for 3 or more days receive a discount for their Scout’s registration fee. Discounts are explained on the Camper Registration form. If a parent receives a discount and does not meet their volunteer commitment, that parent must repay the discount. If the parent does not repay the discount, your pack will be billed directly by BAC for the amount owed.
5. Minimum Pack Volunteers: Every Pack sending Scouts to Day Camp **MUST** also send one full time adult volunteer for every three Scouts (divide and round UP). Registration packets that do not include the minimum number of volunteers will be accepted by the registrar, but individual Scout registrations may be denied if sufficient volunteers are not registered.
6. Tiger Cub Scouts: Tiger Cubs MUST be accompanied by a full time parent volunteer and that parent receives a full week volunteer discount. Tigers and their parents are NOT included in the minimum volunteer calculation for your pack.
7. Tally Sheet and Payment: Submit a completed copy of this Pack Tally Sheet, all required forms, and full payment to the Day Camp Registrar by the deadlines above. Submit a separate tally sheet for each Day Camp session if you send Scouts to both. If Scouts or volunteers plan to attend both weeks of Day Camp, submit a separate full set of forms for those individuals for each week.

Carroll District Cub Scout Day Camp 2012

Pack Tally Sheet

Pack # _____ Session (Mark ONE): _____ June 25-29, 2012 _____ July 9-13, 2012

- If your Pack is sending Scouts to both sessions of Day Camp, please submit a separate Tally Sheet for each session.
- Ranks below should be current DURING Day Camp. Tigers will not be members of your unit when this form is submitted and may be registered later with no late fee.
- Full Time Equivalent Volunteers – If several part time volunteers combine their time at camp to equal one week at camp, this counts as one full time volunteer toward your pack’s minimum volunteer count. (i.e., Mom volunteers Mon-Wed and Dad does Thurs-Fri) Enter that count on the line indicated. Do NOT include full time equivalent volunteers in the part-week volunteer count.

* NEW Tigers and their parents are not counted when calculating your pack’s minimum number of full time volunteers.

Rank At Time of Day Camp:

of Wolves registering: _____

of Bears registering: _____

of Webelos (I & II) registering: _____

Total Number of Scouts Registering: _____

Min. Number of Full Time Adult Volunteers Required:

Number of Full Week Adult Volunteers: _____

Number of Full Week Equivalent Adult Volunteers: _____

Total Full Week & Equivalent Adult Volunteers:

Number of Part-Week Adult Volunteers: _____

All of the Following Have Been Verified on EVERY Registration Form:

- _____ Only one session is marked
- _____ Only one shirt size is marked
- _____ Discounts taken are correct
- _____ Extra shirt orders & payments match
- _____ Medical forms & copies of Insurance cards are included
- _____ Every adult submitted a copy of their Youth Protection Certificate

<u>Minimum Volunteer Calculator*</u>	
<u>Total Scouts</u>	<u>Min. Volunteers</u>
1-3	1
4-6	2
7-9	3
10-12	4
13-15	5
16-18	6
19-21	7
22-24	8
25-27	9
28-30	10
31-33	11
34-36	12
37-39	13
40-42	14
43-45	15
46-48	16
49-51	17
52-54	18
55-57	19
58-60	20

Total Payment Being Submitted: \$ _____ Check # _____

Pack Coordinator: Print Name: _____ Signature: _____

Email: _____ Phone: _____

Cub Master: Print Name: _____ Signature: _____